

## South Park School District Continuity of Education Plan

School District	South Park School District
Superintendent	Wayne P. Gdovic
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Goal of Plan
<p>The goal of this plan is to provide continuity of education within the South Park School District during a long term closure using a combination of planned virtual and paper and pencil curricular materials. The plan during this time period is to maintain student learning and continue our students' education despite a changing and challenging environment. Our efforts are intended to provide education in accordance with the directive of the Pennsylvania Department of Education and not to create stressful situations for families nor overwhelm our students.</p>

Overview of Plan
<p>South Park Schools may provide continuity of education through either one of the methods below or a combination of the following:</p> <ul style="list-style-type: none"> <li>● Planned Instruction: Planned Instruction is formal teaching and learning similar to that which occurs in a classroom setting. Within this process, teachers use planned courses of instruction of new concepts/skills aligned to grade level standards.</li> <li>● Enrichment and Review: Enrichment and Review consists of informal activities that reinforce or extend students' prior learning. New standards and skills are not addressed through Enrichment and Review.</li> </ul> <p>These options can take a variety of forms, including online/digital learning opportunities; non-digital learning opportunities (e.g., materials sent home with students); and other approaches designed in partnership with local IUs and regional PATTAN centers. The decision to employ one or more of these methods is made at the district level based on feasibility, availability of resources, access and equity considerations, and in accordance with aggressive social distancing guidance.</p>

The South Park School District will first utilize the Pennsylvania Department of Education's plan for (5) five Flexible Instructional Days. These days will be utilized intermittently during the initial 10 day mandatory closure to allow the district to make any necessary changes to better enhance instruction and to get students both exposed to continuing education and develop a set routine. The information related to the first (5) Five Flexible Instructional Days is listed below:

The flexible instructional day will be used in place of a school day that has been cancelled in advance due to extreme cold and/or emergency situations (utility outages, inclement weather, threats). Staff will report as directed on these days. In the event of a mandatory closing through an emergency declaration, staff will provide these services from home utilizing email, phone messages, or virtual platforms for communication. Students in grades Kindergarten through second grade will complete learning activities and assignments provided by the teacher at home in advance of the cancelled day.

The on-line delivery method will be through Google Classroom unless an alternate method was established with the teacher or administration prior to the closure.

The hard copy lesson will follow the following steps:

1. In advance of the first possibility of a cancellation, teachers will create and distribute a project based learning experience. This lesson will already be complete with appropriate accommodations, modifications and specially designed instruction for those students that require that level of need.
2. The lessons will be updated to keep the project up to date with their academic timeline.
3. This Project Based Lesson would not need an extensive use of the internet. Those students that do not have internet will be provided with a print copy of the site or sites that were to be used as a part of the lesson as well as resources for free wifi hotspots and free internet providers.
4. These lessons will be sent home prior to potential cancellations. The parents will be notified of the lesson and how the flexible day experience will work. They are to hold on to the Project Based Lesson for that day that they receive notice of a flexible instructional day. This will also give parents the opportunity to be proactive with the lesson/project if they so choose. The ability to be proactive is also a benefit to parents so they do not have to consider the issue of day care and academic needs are being met on that same day.

Staff in grades 3-12 will manage and implement their lesson using a digital platform. Staff will report to their assigned building or directed to attend another building in the district to provide support and instruction to the students. In response to the Governor's directive, staff will work from home at this time. For grade levels without a one to one device, staff will be available via email or phone to provide support and answer any questions. There will be a nurse available by email to answer questions during school hours for each building. Additionally, Special education teachers will provide support or adaptations to ensure the IEP is being followed.

Using either method, students will have three days to complete the required learning activities and assignments. Attendance will be taken using a google form and can also be taken when the child

submits the assignments to the teachers. If students have a pre-arranged absence or are ill on the flexible instructional day the parent must still submit an excuse within three (3) days of returning to school and the learning activities and assignments must be completed just as if it were any other absence from school.

Students will be required to sign in for attendance using the google form on the website or provide a parent signed attendance form with their assignments when they return to school. Students in grades 3-12 will work on their assignments via google classroom using their one to one device. Students in grades K-2 or students without internet access can utilize teacher created lessons (project based learning assignments) that will be available on the flexible instructional day or will be posted on the district website on that day. Students will be required to sign in for attendance using the google form on the website or provide a parent signed attendance form with their assignments when they return to school. If a student has a pre-arranged absence or they become ill on the flexible instructional day the parent must still submit an excuse to the office within three (3) days of returning to school.

If the closure continues beyond the (5) Flexible Instructional Days the district will move to virtual instruction for grades 3-12 and will provide resources and curricular materials to Kindergarten through second grade to the best of our ability making a good faith effort to provide as much instruction and learning as possible during any long term closure.

### **Expectations for Virtual Learning beyond the 5 FID days for Teaching and Learning**

**Elementary:**

Over the past few weeks we have seen great changes in the landscape of education including right here at home. Times are difficult but there have already been so many silver linings. Our community has grown in love and respect for one another. We have had several storytime events with the community as well as parent discussions about the future of education and how this event will impact all of us. These are things that may have never occurred if it wasn't for our current situation.

One of the greatest lessons we can teach our children is to not be afraid of change. Change brings about growth and can issue new experiences that make us who we are and who we will become. This experience is a teachable moment for all of us. We need to embrace the moment and use it to our advantage.

Over the foreseeable future, we will all engage in virtual school. Grades 3-4 will utilize Google Classroom as their primary platform, while K-2 will use online or hard copy workbooks. The teachers have been working diligently preparing for these virtual days. They are growing as educators through this experience as well. I cannot be more proud of our SPEC staff. They are spectacular at being flexible, being able to change, and learning from that change to better themselves and our students.

The instructional framework is attached below. For those students and families that are unfamiliar with this Google classroom, simply log in to your Chromebook, click Google Chrome icon for the Google Homepage, click on the "waffle" (pattern of 9 dots in the upper right-hand corner) and click on the icon labeled "Classroom." It should then display all of the classes that students have been invited to. Finally, just click on the highlighted "Accept" button. Again, many of the students are already utilizing Google Classroom and may already be enrolled in various classes. In the next few days, 3rd and 4th graders will be receiving an additional Google Classroom invitation for their specials classes. Please follow the above directions to accept the class.

**Teacher availability:**

Teachers will be available by email during the typical instructional day. Please be patient while waiting for a response. In addition to traditional methods of communication teachers may opt for virtual class time where students can join up on a video chat to discuss classwork, enrichment, remediation and other issues that may arise that would need a video system to discuss. These virtual sessions may occur on Tuesdays and Thursdays. Please check with your teacher for more information on these "virtual office hours"

**Information for K-2**

Students that do not have access to a device or internet will be given a hard copy of the workbook from which lessons will be shared. There will need to be arrangements made for the pick and/or delivery of the hard copy book. The school will reach out to those that we find do not have any service or devices based on the teacher phone calls and our knowledge of individual situations. For those that have email, the workbook will be shared through an attachment. The workbook can be either printed or simply viewed on a device. The student can work through the book as per the

teachers lessons and simply use another sheet of blank paper to work through the problems from the online attachment. There is no need to print the workbook if that is not possible.

### **Grading/Assessment**

#### **K-2**

Workbook pages/ answer sheets will not be collected. If the parent/teacher wishes for the information to be sent then a picture of the worksheet page/ answer sheet may be sent via email. Grading will not be possible but feedback on work completed would be available at the parents/teachers request.

#### **3-4**

Digital work completed will be turned in as it has been for FID days as well as the typical usage of Google classroom in the school.

We all understand the odd situation we find ourselves in. From the superintendent to the principal to the teachers, we are all here to help and support you with this experience. We are always just a fingertip away if you need any one of us.

Dr. L. Robert Furman

### **Tuesday, March 31**

FID Day 4

StoryTime with Dr Furman 7pm Facebook Live [www.facebook.com/FurmanEdu/](http://www.facebook.com/FurmanEdu/)

### **Wednesday, April 1**

FID Day 5

### **Thursday, April 2**

Virtual Day 1

- Grades 3-4: All information, content and activities will be in your Google Classroom
- Assignment dates due will be determined by the teacher.
- K-2: You should have received either through email, Class Dojo or Classtag the virtual day activities from your teacher(s)
- Special: Art
- StoryTime with Dr Furman 7pm Facebook Live [www.facebook.com/FurmanEdu/](http://www.facebook.com/FurmanEdu/)

### **Friday, April 3**

Virtual Day 2

- Grades 3-4: All information, content and activities will be in your Google Classroom
- Assignment dates due will be determined by the teacher.
- K-2: You should have received either through email, Class Dojo or Classtag the virtual day activities from your teacher(s)
- Special: Library

### **Saturday April 4**

- StoryTime with Dr Furman 7pm Facebook Live [www.facebook.com/FurmanEdu/](http://www.facebook.com/FurmanEdu/)

**Monday, April 6**

## Virtual Day 3

- Grades 3-4: All information, content and activities will be in your Google Classroom
- Assignment dates due will be determined by the teacher.
- K-2: You should have received either through email, Class Dojo or Classtag the virtual day activities from your teacher(s)
- Special: Music
- StoryTime with Dr Furman 7pm Facebook Live [www.facebook.com/FurmanEdu/](http://www.facebook.com/FurmanEdu/)

**Tuesday, April 7**

## Virtual Day 4

- Grades 3-4: All information, content and activities will be in your Google Classroom
- Assignment dates due will be determined by the teacher.
- K-2: You should have received either through email, Class Dojo or Classtag the virtual day activities from your teacher(s)
- Special: Gym

**Wednesday, April 8**

- 3-4 All information, content and activities will be in your Google Classroom
- Assignment dates due will be determined by the teacher.
- K-2 You should have received either through email, Class Dojo or Classtag the virtual day activities from your teacher(s)
- Special: Technology
- StoryTime with Dr Furman 7pm Facebook Live [www.facebook.com/FurmanEdu/](http://www.facebook.com/FurmanEdu/)

*This pattern will continue into the foreseeable future. Continue to follow the Framework below as needed.*

**K-4 Instructional Framework Continuity of Education****Student Role (Grades K-2)**

- Gather your hard copy or online workbook
- Attendance will not be digitally mandatory for K-2. Attendance information will be garnered from assignments.
- Ask your parents to read the day's work from either their email, Class Dojo or Class Tag
- Work through the day's' activities

**Student Role (Grade 3-4)**

- Access Google Classroom
- Assignment dates due will be determined by the teacher.
- Record your attendance for the day on the provided Google Form by 10 am
- Pick your teacher's class according to the schedule for the day to see what they have waiting for you. This will include primary teachers, specials, and any additional teachers you may have throughout a typical day.

**Parent Role:**

- Assist your child in accessing their Google Classroom or gathering their hard copy or virtual workbook.
- (Grades 3-4) Be sure your child records their daily attendance and help as needed
- Promise to support your child in the completion of online coursework.
- Contact your child's teacher(s) if you need assistance with anything. Office hours are designed to support you with home learning. Our faculty and staff are here for you!

**Teacher Role:**

- Create lessons and add them to the corresponding Google Classroom or hard copy/virtual workbook according to the Instructional Schedule.
- The lesson itself and any extension work related to the lesson should not exceed 20 minutes per subject.
- Be available to support families and students by phone or email during "Office Hours."
- Contact the family of any students not engaged in learning activities.

**Teacher Office Hours:**

Office Hours will be determined by each teacher. There will be both AM and PM times available on Tuesday and Thursdays. If you would need immediate assistance on a day where office hours are not available you may still email the teacher/principal at any time.

**Virtual Instructional Schedule**

Students are expected to work through all the materials given by the teacher on a daily basis. Primary subject focus is Reading and Math. Specials Schedule is as follows:

Thursday, April 2 - Art

Friday, April 3 - Library

Monday, April 6 - Music

Tuesday, April 7 - Gym

Wednesday, April 8 - Technology

## Middle School:

The South Park Middle School is committed to persevere and provide meaningful learning opportunities for all students during this challenging time. As a result, we have been tasked to address these challenges by developing a plan that will allow for a continuity of education for your children. These unexpected challenges have caused us to make the necessary transition from a traditional instructional environment to an online instructional environment. The school district administration has developed an online education model for our students that will be implemented beginning on April 2, 2020 and continuing until it is safe for our students and staff to return to school.

Here at the middle school, we have been working diligently to ensure that this continuity of education plan is being implemented with fidelity. Our goals for the education plan consist of:

- Providing learning opportunities that will allow students to develop essential skills and acquire content knowledge while understanding the circumstances that they and their family may be experiencing at this time. Our goal is to not create more stress on our students and families.
- Providing support for our students and families as we transition into the online model. Pertaining to academics, it is important to stress that we are starting with the basics, and we will enhance the rigor as our students acclimate to the virtual instruction.

### Student Expectations for Virtual Instruction

- Students will be expected to **login daily by 10:00 am for attendance** purposes. If there are extenuating circumstances why this is not feasible, please contact the middle school office at 412-655-3111 extension 3001.
- **Google Classroom** will be utilized for instruction along with any other resources that accompany the facilitation of instruction for a particular class.
- Students should devote the appropriate amount of time per class as necessary to complete the assigned work for that day. For example, a blocked class (math and ELA) will require more time than a typical single class.
- All daily assignments will have an 11:59 pm deadline that day unless otherwise noted by the teacher of the course. Completion of assignments will be documented daily by teachers, and students are to adhere to these expectations to receive full credit. The grading of assignments and assessments will continue as normal, but may be subject to change in the future.
- **Teacher availability** is within the constraints of normal school hours. These hours are scheduled from 8:00 am to 3:00 pm. Email will be the mode of communication. Please understand that there may be a delay in response from the teacher based on the number of inquiries.

## **Communication**

Communication is highly encouraged between the home and school. Please do not hesitate to reach out to your child's teachers, counselor or principals to inquire about any questions or concerns that you may have pertaining to the continuity of education. Email will be the preferred means of communication, but phone calls are encouraged for more urgent matters.

## **Internet Access**

There are resources to keep families connected during this closure. Xfinity WiFi hotspots across the country will be available to anyone who needs them for free – including non-Xfinity Internet subscribers. There are hotspots located throughout South Park Township. For a map of Xfinity WiFi hotspots, visit [www.xfinity.com/wifi](http://www.xfinity.com/wifi). Once at a hotspot, consumers should select the "xfinitywifi" network name in the list of available hotspots and then launch a browser.

Comcast also is offering new Internet Essentials customers two free months of internet service. Internet Essentials provides affordable internet at home for eligible households. For more information, call 1-855-8-INTERNET (1-855-846-8376).

Families without internet access are asked to call their child's school office and leave a voicemail with their child's name, grade, and homeroom teacher. A South Park administrator will reach out directly to those families.

## **Chromebook Technical Assistance**

Students who need support with Chromebooks or accessing online resources, can submit a ticket through the "[Chromebook Support](#)" link under "Student Links" on each school website or they can [complete a help desk ticket](#).

The South Park Middle School is committed to working with students and families to address any needs or concerns that may arise during this difficult time. It is important to be reminded that we are a strong and mighty family that will persevere and overcome any adversity.

## High School:

South Park High School is committed to providing meaningful learning opportunities for all students during this challenging time. These unexpected challenges have caused us to make the necessary transition from a traditional instructional environment to an online instructional environment. The school district administration has developed an online education model for our students that will be implemented beginning on April 2, 2020 and continuing until it is safe for our students and staff to return to school.

Our goals for the education plan consist of:

- Providing learning opportunities that will allow students to develop essential skills and acquire content knowledge while understanding the circumstances that they and their family may be experiencing at this time. Our goal is to not create more stress on our students and families.
- Providing support for our students and families as we transition into the online model. Pertaining to academics, it is important to stress that we are starting with the basics, and we will enhance the rigor as our students acclimate to the virtual instruction.

### Student Expectations for Virtual Instruction

- Students will be expected to **login daily by 10:00 am for attendance** purposes and complete a virtual attendance form. If there are extenuating circumstances why this is not feasible, please contact the high school office at 412-655-3111 extension 2000.
- **Google Classroom** will be utilized for instruction along with any other resources that accompany the facilitation of instruction for a particular class.
- Students should devote the appropriate amount of time per class as necessary to complete the assigned work for that day. Teachers will have different due dates for assignments just as in a traditional class setting. Students need to keep themselves organized.
- Completion of assignments will be documented daily by teachers, and students are to adhere to these expectations to receive full credit. The grading of assignments and assessments will continue as normal, but may be subject to change in the future. Regular % grades will be recorded during the virtual learning period. Students are expected to keep up with their studies and reach out to their teachers if they have any questions or run into any difficulties.
- **Teacher availability** is within the constraints of normal school hours. Email will be the mode of communication. Please understand that there may be a delay in response from the teacher based on the number of inquiries.

### Communication

Communication is highly encouraged between the home and school. Please do not hesitate to reach out to your child's teachers, counselor or principals to inquire about any questions or concerns that you may have pertaining to the continuity of education. Email will be the preferred means of communication, but phone calls are encouraged for more urgent matters.

## Internet Access

Families without internet access are asked to call their child's school office and leave a voicemail with their child's name, grade, and homeroom teacher. A South Park administrator will reach out directly to those families.

## Chromebook Technical Assistance

Students who need support with Chromebooks or accessing online resources, can submit a ticket through the "[Chromebook Support](#)" link under "Student Links" on each school website or they can [complete a help desk ticket](#).

South Park High School is committed to working with students and families to address any needs or concerns that may arise during this difficult time. It is important to be reminded that we are a strong family that will persevere and overcome any adversity.

The following is a schedule that will allow students to organize their time and also allow for times when teachers may use video conferencing for instruction. This schedule avoids any overlap of instruction using that mode.

P1 10:00-10:30  
P2 10:30-11:00  
P3 11:00-11:30  
P4 11:30-12:00

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Lunch A 12:00-12:30  
BC 12:30-1:00  
DE 1:00-1:30

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AB 12:00-12:30  
Lunch C 12:30-1:00  
DE 1:00-1:30

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AB 12:00-12:30  
CD 12:30-1:00  
Lunch E 1:00-1:30

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P7 1:30-2:00  
P8 2:00-2:30

**Steel Center:**

<https://www.steelcentertech.com/site/handlers/filedownload.ashx?moduleinstanceid=3425&dataid=4840&FileName=Parent%20Letter%20COVID-19%20Distance%20Learning.pdf>

**Communication Tools and Strategies**

Google Classroom, Zoom, Google Chat, Class DoJo, Class Tag, Screen castify, You Tube, email, telecommunications, websites,

Provide direct Instruction, Remediation, enrichment

**Access (Devices, Platforms, Handouts)**

**There are resources to keep families connected during this closure.**

**Xfinity WiFi hotspots across the country will be available to anyone who needs them for free – including non-Xfinity Internet subscribers. There are hotspots located throughout South Park Township. For a map of Xfinity WiFi hotspots, visit [www.xfinity.com/wifi](http://www.xfinity.com/wifi). Once at a hotspot, consumers should select the “xfinitywifi” network name in the list of available hotspots and then launch a browser.**

**Comcast also is offering new Internet Essentials customers two free months of internet service. Internet Essentials provides affordable internet at home for eligible households. For more information, call 1-855-8-INTERNET (1-855-846-8376).**

**Families without internet access are asked to call their child’s school office and leave a voicemail with their child’s name, grade, and homeroom teacher. A South Park administrator will reach out directly to those families.**

**COMCAST**

**Xfinity WiFi Free For Everyone:** Xfinity WiFi hotspots across the country will be available to anyone who needs them for free – including non-Xfinity Internet subscribers. For a map of Xfinity WiFi hotspots, visit [www.xfinity.com/wifi](http://www.xfinity.com/wifi). Once at a hotspot, consumers should select the “xfinitywifi” network name in the list of available hotspots, and then launch a browser.

- **Pausing Our Data Plan:** With so many people working and educating from home, we want our customers to access the internet without thinking about data plans. While the vast majority of our customers do not come close to using 1TB of data in a month, we are pausing our data plans for 60 days giving all customers Unlimited data for no additional charge.

- **No Disconnects or Late Fees:** We will not disconnect a customer's internet service or assess late fees if they contact us and let us know that they can't pay their bills during this period. Our care teams will be available to offer flexible payment options and can help find other solutions.
- **Internet Essentials Free to New Customers:** As announced yesterday, it's even easier for low-income families who live in a Comcast service area to sign-up for Internet Essentials, the nation's largest and most comprehensive broadband adoption program. New customers will receive 60 days of complimentary Internet Essentials service, which is normally available to all qualified low-income households for \$9.95/month. Additionally, for all new and existing Internet Essentials customers, the speed of the program's Internet service was increased to 25 Mbps downstream and 3 Mbps upstream. That increase will go into effect for no additional fee and it will become the new base speed for the program going forward.
- **News, Information and Educational Content on X1 and Flex:** For those with school-age students at home, we've created new educational collections for all grade levels in partnership with Common Sense Media. Just say "education" into your X1 or Flex voice remote. To help keep customers informed, we also have created a collection of the most current news and information on Coronavirus. Just say "Coronavirus" into your X1 or Flex voice remote.
- **24x7 Network Monitoring:** Underpinning all of these efforts, Comcast's technology and engineering teams will continue to work tirelessly to support our network operations. We engineer our network capacity to handle spikes and shifts in usage patterns, and continuously test, monitor and enhance our systems and network to ensure they are ready to support customer usage. Our engineers and technicians staff our network operations centers 24/7 to ensure network performance and reliability. We are monitoring network usage and watching the load on the network both nationally and locally, and to date it is performing well.

In addition, please see our comprehensive response at <http://www.comcastcorporation.com/COVID-19/>.

**Additional Free Internet providers:**

**Some cellular providers are automatically providing expanded hotspot services to their customers as well:**

- **T-Mobile is giving an extra 20GB of hotspot for all T-Mobile and Metro by T-Mobile customers for the next two months.**
- **Sprint is providing all customers 60 days of unlimited data (a minimum of two bill cycles) for free and an extra 20GB of mobile hotspot data per month for 60 days (a minimum of two bill cycles) for free.**

**Verizon:**

<https://www.verizonwireless.com/support/covid-19-faqs/>

#### **CHROMEBOOK TECHNICAL ASSISTANCE**

Students who need support with Chromebooks or accessing online resources, can submit a ticket through the "[Chromebook Support](#)" link under "Student Links" on each school website.

### **Public Broadcasting Partnership**

The Pennsylvania Department of Education has partnered in recent weeks with the statewide leads for the Public Broadcasting System (PBS) to offer communities with limited internet access use of instructional programming that is being broadcast by all of Pennsylvania's PBS affiliates. Each PBS affiliate is providing instructional blocks of programming targeted to different grade spans, varying by region, and began March 30: <https://www.learningathomepa.org>

#### **COMMUNICATING WITH TEACHERS**

Teachers will be available for assistance via email and Google classroom on virtual and flexible instructional days during normal school hours.

#### **Staff General Expectations**

We realize that some students will not be available when teachers are and vice-versa. The goal of blending synchronous and asynchronous learning is to be respectful of everyone's ability to access and participate amidst the many challenging circumstances we all face. We know our students and teachers will approach this new distance learning phase and the complexities that result with grade levels that do not have access to a one to one device with the same resilience, patience, and enthusiasm with which they approach any challenge or opportunity placed before them. Take your time and reach out for help when you need it. Please remember that regular student teacher communication is essential and will help all of us during this process.

### Student Expectations

Students will be required to sign in for attendance using the google form on the website or provide a parent signed attendance form with their assignments. Students in grades 3-12 will work on their assignments via google classroom or other district approved platform using their one to one device. Students in grades K-2 or students without internet access can utilize teacher created lessons (project based learning assignments) that will be available or will be posted on the district website on that day. Google classroom lessons should be submitted online. Hard copy lessons are due the next day school is in session. Students can email the school for educational assistance.

### Attendance / Accountability

We ask that students in third through twelve grade or their parents/guardians [complete a virtual attendance form](#) by 10 a.m. If you cannot access the form, you may record your child's attendance by calling your child's school office and leaving a voicemail with your child's name, grade, and homeroom teacher.

### Good Faith Efforts for Access and Equity for All Students

South Park School District will begin providing on-line instruction and/or paper pencil assignments to all of our students in order to provide continuity of educational services during the school closure. The School District will continue to provide your child with a free, appropriate public education (FAPE) during this time. Students with disabilities will also have access to online instructional materials through (ADD platform(s) being used: ie Google Classroom, Google Hangout, Zoom, etc). Related Services, including occupational therapy, physical therapy, speech and language will continue to be provided through (ADD platform(s) being used: ie Google Classroom, Google Hangout, Zoom, etc). Your child's special education teacher and related service providers will contact families to discuss these services.

During group services through an on-line platform, it is not possible to ensure student privacy. During virtual group instruction, student's names and faces may appear on a screen. Further, the virtual group instruction format could provide opportunities for individuals in other student's households to observe the therapy sessions. As a reminder, the district will not share health and educational information with third parties without written parental consent. This letter serves to notify our families of the district's good faith effort to provide therapies and opportunities for socialization during this unique time.

The district plans to move forward with providing group virtual instruction, when appropriate, unless the district receives written notification of a family's desire to opt out due to privacy concerns. By allowing your child to participate in group virtual instruction you agree and understand that your child may be viewed by others in the course of the delivery of services. If you do not consent, please contact me via email at [Kathleen.wooddell@sparksd.org](mailto:Kathleen.wooddell@sparksd.org).

### Special Education Supports

South Park School District will begin providing on-line instruction to all of our students in order to provide continuity of educational services during the school closure. The School District will continue to provide your child with a free, appropriate public education (FAPE) during this time. Students with disabilities will also have access to online instructional materials through (ADD platform(s) being used: ie Google Classroom, Google Hangout, Zoom, etc). Related Services, including occupational therapy, physical therapy, speech and language will continue to be provided through (ADD platform(s) being used: ie Google Classroom, Google Hangout, Zoom, etc). Your child's special education teacher and related service providers will contact families to discuss these services.

During group services through an on-line platform, it is not possible to ensure student privacy. During virtual group instruction, student's names and faces may appear on a screen. Further, the virtual group instruction format could provide opportunities for individuals in other student's households to observe the therapy sessions. As a reminder, the district will not share health and educational information with third parties without written parental consent. This letter serves to notify our families of the district's good faith effort to provide therapies and opportunities for socialization during this unique time.

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### EL Supports

English Language Learners K-12 will receive continuity of education through consultation, online support and/or instruction by the ESL teacher. Students in grades 3-12 regularly scheduled for pull-out ESL instruction will receive assignments from the ESL teacher. Various instructional materials and strategies will be implemented to ensure continuity at the student's level of proficiency. Students receiving instruction through the push-in model will continue to receive assignments from their regularly assigned ELA teacher and will receive support and modifications from the ESL teacher. The District ESL teacher will maintain consistent communication with the regular education teachers of all English Language Learners and offer support to teachers if needed. Family communication will continue as needed between the ESL teacher and home with respect to the language/interpretation needs of the individual family. Quarterly monitoring will take place through communication between the ESL teacher and the classroom teachers of monitored students. Placements for next year will be determined once end of the year data is collected.

### Gifted Education

Gifted Teachers will continue to consult with Regular Education Staff to provide enrichment to instruction. In addition, Gifted Teachers will be available to students and their families during office hours with any questions or guidance needed in completing individual or group projects.

### Building Level Contacts

#### High School

Dr. David Palmer	High School Principal	david.palmer@sparksd.org
Mr. Justin Dellarose	High School Assistant Principal	Justin.Dellarose@sparksd.org

#### Middle School

Mr. Kevin Monaghan	Middle School Principal	kevin.monaghan@sparksd.org
Mrs. Lynn Como	Middle School Assistant Principal	lynn.como@sparksd.org

#### Elementary

Dr. Robert Furman	Elementary Principal	Rob.Furman@sparksd.org
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#### Special Education

Mrs. Kathy Woodell	Director of Special Education	kathleen.woodell@sparksd.or
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## Resource Links

### Common Sense Media

Today we're launching a brand-new, free online resource to support families and educators who are transitioning to remote learning as a result of the coronavirus: [Wide Open School](#). Why? There are so many online resources to support kids' educational, emotional, and physical development that Common Sense editors are noticing yet another challenge for parents and educators: How can you find high-quality resources quickly, easily, and in one place?

Curated and coordinated by the experts at Common Sense, Wide Open School is the result of a collaboration among leading publishers, nonprofits, and education and technology companies. Wide Open School features [a free collection of the best learning experiences and activities for kids, organized by grade band and subject](#). You will also find daily schedules with creative breaks and recommendations to keep kids engaged and exploring, one day (or one hour) at a time.

## Resource Links

### Public Broadcasting Partnership

The Pennsylvania Department of Education has partnered in recent weeks with the statewide leads for the Public Broadcasting System (PBS) to offer communities with limited internet access use of instructional programming that is being broadcast by all of Pennsylvania's PBS affiliates. Each PBS affiliate is providing instructional blocks of programming targeted to different grade spans, varying by region, and began March 30: <https://www.learningathomepa.org>

### Internet Safety

Remote learning may involve more screen time than your child typically experiences at school. We offer the following resources to help you talk about and support Internet safety. Internet Safety Tips for Children and Teens

- **Personal Information.** Don't give out personal information without your parents' permission. This means you should not share your last name, home address, school name, or telephone number.
- **Screen Name.** When creating your screen name, do not include personal information like your last name or date of birth.
- **Passwords.** Don't share your password with anyone but your parents.
- **Photos.** Don't post photos or videos online without getting your parents' permission.
- **Online Friends.** Don't agree to meet an online friend unless you have your parents' permission.
- **Online Ads.** Don't buy anything online without talking to your parents first.
- **Downloading.** Talk to your parents before you open an email attachment or download software.
- **Bullying.** Don't send or respond to mean or insulting messages. Tell your parents if you receive one. If something happens online that makes you feel uncomfortable, talk to your parents or to a teacher.
- **Social Networking.** Many social networking websites (e.g., Facebook, Twitter, Second Life and MySpace) and blog hosting websites have minimum age requirements to signup. These are there to protect you.
- **Research.** Talk to your librarian, teacher, or parent about safe and accurate websites for research.
- **Materials for Learning.** If you are in need of materials such as paper, pencils or crayons please contact your building principal.

For information on Internet safety and excellent resources to develop digital citizenship, you may like to check out the parent resources on Common Sense Media ([commonsensemedia.org](http://commonsensemedia.org)).